



IRB 360 NEWSLETTER

Connecting Research with Ethics

ISSUE 2025/02

ETHICS REVIEW MANAGEMENT PORTAL IMPROVEMENTS

We are pleased to announce the following **ERMP updates** designed to improve your user experience

01 Better Readability

IRB protocol **printouts** have been formatted for better readability, which helps our IRB reviewers.

Section headings in large bold font

Help text in italics

IRB Protocol

Study team's inputs in Blue

General Information

1a. Review Category (*)

Please refer to our NTU-IRB [website](#) for more info on risk levels and review categories.

Expedited Review

1b. General Information

Type of Study

HBRA

Click [here](#) to determine if your research falls within the scope of HBRA. Please check the relevant boxes for the 3 sections below.

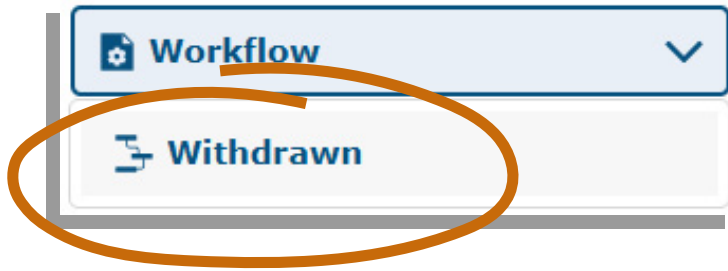
Intent

Restoration, maintenance or promotion of the aesthetic appearance of human individuals through clinical procedures or techniques

Methodology

02 Self-withdraw

Study teams may now **self-withdraw** workflows that were created by mistake, or no longer needed, without requiring IRB assistance.



03 Less Delay

The system now only allows the **PI** to submit IRB applications, which is in line with IRB policy. This prevents delays when applications are accidentally submitted by Co-PIs or Student-PIs and have to be sent back.

Personnel submitting IRB applications	
Allowed	Not Allowed
Principle Investigator (PI)	Co-PI Student-PI Key Personnel External Personnel

04 User-friendly

The **Continuing Review** report has been made more user-friendly with the addition of tables and auto-expanded questions.

Number of entries: **+**

(i) IRB-approved Max. Recruitment No.	(ii) Actual No. of subjects enrolled	(iii) Actual No. of HBM collected / used
50	45	0

05 Streamlined Process

The **Review Not Required (RNR)** tab is now available for studies conducting secondary analysis using anonymised data. Refer to our **RNR Guidelines**.

[← Back to overview](#) [Review](#) [Attachments](#) [Save](#)

Continuation Review

General Information

Review Not Required (RNR)

Protocol & Form Links

Personnel

Training

Project Information

RNR Guidance Notes

- Please skip this tab if you are not applying for RNR.
- The RNR category is for NTU researchers conducting data analysis of (1) non-identifiable data, or (2) previously-collected non-identifiable Human Biological Material (HBM) that does not constitute Human Tissue or Human Tissue Framework (HTF). (3) no re-contacting of human subjects for research or intervention.
- If the study team initially have access to identifiable HBM, but have then recorded the data in an anonymised manner.



Stay tuned for our next newsletter to learn more!

To subscribe to our mailing list and for further queries, please write to IRB@ntu.edu.sg

Brought to you by: **Research Integrity and Ethics Office (RIO)**

Refer to our website for more information on IRB Guidelines [here](#).