

Schedule of Key Academic Activities (Graduate Programmes)

	Semester 1	Semester 2
Academic Calendar	The academic calendar is announced every Feb for the upcoming academic year.	
Academic Handbook	The Academic Handbook is released every Jul for the upcoming academic year.	
Course Registration		
Release of Course Registration Schedule	Early Apr	Early Oct
Release of Class Schedule	Early Jun	Mid Nov
Course Registration Period	<ul style="list-style-type: none"> • Early Jul (For existing students) • Early Aug (For new and existing students) 	Early Jan – End Jan
Add/Drop Period	Early Aug – End Aug	Early Jan – End Jan
Closing date for online registration of courses offered by another School/Programme	Mid/End Aug	Mid/End Jan
Examination		
Release of Examination Timetable	Mid May	Mid Nov
Release of Examination Seating Arrangements	2 weeks before start of examination	
Expected Release of Course Results	End Dec/Early Jan	End May/Early Jun
Review of Course Results	All applications for review of course results must be submitted through Student Intranet within 3 calendar days from the date of release of course results.	
Convocation	To be eligible to join the Convocation, all reports pertaining to the examination of thesis/dissertation, including oral exam report (if applicable) must reach the Office of Academic Services by end May. Please check the latest information at the relevant websites (updated annually in May).	

***Important:** Students in their final semester of study are reminded to verify and submit any changes to personal particulars (specifically name, citizenship, NRIC, passport number or date of birth) with the supporting documents to the University **prior to the release of results of their final examinations**. These particulars will be frozen in the system. Relevant particulars as captured in the system will be in the **final transcripts** and **degree certificates**.

Note: Students who apply for Semester Leave of Absence/Withdrawal from University after Teaching Week 2 are liable to pay fees (**tuition and miscellaneous**) for the entire semester.